



By registering for RIMS ERM Conference 2024 (the Event), you hereby acknowledge and agree that you have read, understand, and will comply with the terms and conditions set forth in this Agreement.

If you are registering on behalf of another individual, it is your responsibility to ensure the person participating is aware of these terms and accepts them. By completing the registration on behalf of another individual you are warranting that you have made the Participant aware of these terms and that they have accepted these terms listed below.

COVID-19 Vaccination Policy - Currently, there are no COVID-19 vaccine mandates or requirements in place for RIMS ERM Conference 2024. RIMS will follow all applicable communicable disease vaccination and/or testing requirements in place in the city of Boston. RIMS will communicate the city's requirements to registrants as part of the registration process and will keep registrants informed of any changes to such policies.

RIMS Event Waiver and Release - The Risk and Insurance Management Society, Inc. (RIMS) has taken steps to help reduce the risk of the spread of COVID-19. However, COVID-19 is understood to be contagious and spread mainly by person-to-person contact. Therefore, attending any in-person event with others, including your attendance at RIMS ERM Conference 2024 ("Event"), could increase your risk of contracting COVID-19. RIMS cannot guarantee that you will not contract COVID-19 or any other illness.

By registering for this Event, you agree to comply with any procedures put in place by RIMS, including, but not limited to, social distancing, wearing a mask at all times at the Event site, providing proof of vaccination, and not attending the Event if you are feeling unwell or are exhibiting signs or symptoms of illness.

You further acknowledge and agree to the following Release and Waiver of Liability:

You agree that you are fully aware of the risks associated with COVID-19 and voluntarily assume any risk of exposure to or infection by COVID-19 or any other communicable illness at the Event and that such exposure could result in personal injury, illness, hospitalization, or death. You understand that, despite any steps RIMS may have taken to limit risk, you may be exposed to COVID-19 or other communicable illnesses as a result of the actions, omissions, or negligence of others, including other Event attendees, RIMS staff, or Event vendor employees.

You knowingly and voluntarily assume such risks, known and unknown, relating to attendance at the Event and hereby forever release, waive, discharge, relinquish, hold harmless, and covenant not to sue RIMS or its officers, directors, managers, employees, agents, contractors, or other representatives, or their successors or assigns (collectively, "RIMS"), from any and all claims, losses, damages, liabilities, costs and expenses of any kind, whether known or unknown ("Damages") arising out of or relating to your attendance at the Event, including, but not limited to those Damages related to the risks listed above of personal injury, illness, hospitalization, or death, or any other loss, and including but not limited to alleged claims of acts, omissions, or negligence of RIMS.

Diversity, Equity and Inclusion - RIMS is driven to empower us all to build a highly diverse, equitable, and inclusive culture of belonging in our global risk community. RIMS ERM Conference is designed to welcome everyone of all backgrounds.

Conference Code of Conduct- RIMS is dedicated to providing a harassment-free Event experience for everyone, including speakers, sponsors, exhibitors, staff, vendors, and attendees. We do not tolerate unacceptable behavior by conference participants in any form.



“Unacceptable behaviors” include intimidating, harassing, abusive, discriminatory, derogatory or demeaning conduct by any participant at the Event or related events.

“Harassment” includes offensive verbal comments, stalking or following, harassing photography or recording, sustained disruption of talks or other events, or inappropriate physical contact.

If a participant is asked to stop any unacceptable behavior, the participant is expected to comply immediately. If a participant does not comply, he or she may be asked to leave the Event without a refund at the sole discretion of RIMS.

We encourage you to help us create a positive Event environment for everyone and ask you to be mindful of your surroundings and of your fellow participants. Please alert conference staff if you notice a dangerous situation, see someone in distress or have any concerns.

Prohibited Conduct - Disruptive Conduct. You acknowledge and agree that RIMS reserves the right to remove you from the Event if RIMS, in its sole discretion, determines that your participation or behavior creates a disruption or hinders the enjoyment of the Event content by other attendees.

Recording, Live Streaming, and Videotaping. Participants may not record or broadcast audio or video of sessions during the Event.

Unethical/Non-Compliant Business Practices. RIMS reserves the right to deny participation to anyone who engages in or is reputed to engage in unethical or non-compliant business practices.

Under 21 Registration Code of Conduct

At RIMS ERM Conference 2024, RIMS is committed to maintaining a safe and respectful environment for all participants, including registrants under the age of 21. To ensure that everyone's experience is positive, RIMS has established the following code of conduct for registrants under the age of 21:

- **Alcohol and Substance Use:** Registrants under the age of 21 are expected to comply with all local, state, and federal laws regarding the consumption and possession of alcohol and controlled substances. RIMS prohibits individuals under the age of 21 from consuming or possessing alcohol or controlled substances at any RIMS venue or event.
- **Responsible Behavior:** RIMS expects all registrants, regardless of age, to exhibit responsible and respectful behavior towards fellow attendees and staff. Disruptive or inappropriate conduct, including any form of harassment, will not be tolerated.
- **Under 21 Prohibition at Networking Reception:** The Networking Reception for RIMS ERM Conference 2024 is strictly for attendees who are 21 years of age or older. Due to local regulations and the service of alcoholic beverages, individuals under the age of 21 will not be permitted to attend the networking reception.
- **Consequences:** If an attendee violates any of these policies, RIMS reserves the right at its sole discretion to take disciplinary action, up to and including immediate removal from the event and expulsion from the remainder of RIMS ERM Conference 2024.

By registering and attending RIMS ERM Conference 2024, registrants under the age of 21 agree to abide by these policies and uphold the highest standards of personal conduct. RIMS believes that a respectful and responsible community benefits everyone, and RIMS is dedicated to creating an inclusive and safe environment for every



Photography - Photographs may not be taken of any sessions except by the press or the official photographer designated by RIMS.

Photo/Video Release - By registering for the RIMS ERM Conference 2024 at the Hilton Boston Park Plaza Hotel, you acknowledge and accept that photographs or video taken of you by the Risk and Insurance Management Society, Inc. (RIMS) or its service providers, may be used for promotional materials of RIMS, including but not limited to use in annual reports, magazines, future conference programs or other promotional material, and on the Internet by RIMS and its service providers. RIMS reserves the right to publish the names of Event participants in production materials and on the Internet by RIMS and its service providers. Attendee shall have no right of approval, no claim to financial compensation, and no other claim arising out of such use of the attendee's name, likeness, image, voice, statements, and/or surroundings.

Video & Hybrid - Videotaping and hybrid events (including webcams, webinars, and streaming video content) are prohibited inside the hotel unless you have written permission from RIMS Chief Events and Sales Officer. If RIMS authorizes videotaping and use of equipment, videos may not be taken for any exhibitor booth or product other than that of your own company, except by approved press or the official videographer designated by RIMS.

RIMS Respects Your Privacy

Mailing List: RIMS provides the attendee mailing list to exhibitors and sponsors for one-time usage (no emails included). If you wish to be excluded from the mailing list, check the respective box during the registration process.

Membership Status and Pricing - RIMS will assign the lowest possible registration rate based on your membership status and category. RIMS members must be in good standing (dues are up to date) at the time of registration and at the time of the event. If someone registers as a member and their membership expires prior to the event, RIMS has the right to adjust the registration fee to non-member status and issue a balance due for the difference in member to non-member fees. If a registrant does not renew their membership or pay the non-member rate differential, their conference status will be changed from "confirmed" to "pending."

Promotional Codes and Discount Codes - RIMS will void promotional and discount codes if the registrant is not the authorized user. Registration status will be "pending" until the appropriate fee has been paid. Combining promotional and discount codes is prohibited and cannot be combined with any other offers. One offer per registration transaction

Registration Dates

Advance Registration:	July 17, 2024 - September 6, 2024
Regular Registration:	September 7 - November 17, 2024
On-site Registration:	November 18 - November 19, 2024

*Deadline dates are based on Eastern Time Zone.

Cancellations, Changes and Refunds - Requests for cancellations/refunds and registration downgrades must be submitted in writing by October 4, 2024, by emailing rims_registration@goeshow.com. All requests are subject to a US \$250 administrative fee. Refunds are not given after October 4, 2024, and RIMS will not reimburse you if you do not attend.

Please note: All administrative fees, additional registration items (such as the networking ticket fee[s]), exhibitor staff badges, and onsite registration fees are non-refundable.



Refund requests for payments made by wire transfer will be issued, less US \$250 administrative fee, within 60 days. Refund requests for payments made by credit card will be issued, less US \$250 administrative fee, within 30 business days after confirmation of receiving the request.

RIMS reserves the right to cancel this conference if conditions warrant. In the event of such a cancellation, registration fees will be refunded. However, RIMS is not responsible for any travel or lodging expenses incurred due to the cancellation of the conference. If for any reason you must cancel your conference registration, please remember to cancel your housing arrangements separately. RIMS is not responsible for hotel no-show fees or any travel or lodging expenses you might incur.

Substitutions

- Substitution of registrations is permitted prior to the Event and will include an administrative fee of US \$75. Send the name of the registrant and the substitute attendee's name and contact information.
- Transfer requests must be received no later than November 13, 2024, and email must be sent to RIMS_Registration@GoEshow.com. Substitution requests received after November 13 will not be processed. Substitution requests must be submitted and completed onsite at the registration counter with a hard copy of the substitution letter and pay an onsite fee of US \$100.
- Only one substitution is permitted per original registrant.
- If a RIMS member transfers their registration to a nonmember, the nonmember must do one of two things: Pay the difference between the RIMS member and nonmember price at the time of the transfer or become a RIMS member at the time of transfer.
- All substitutions are subject to an administrative fee, **plus** any additional fees due to differences in the member type, e.g., transferring a member registration to a non-member registration. The individual submitting the substitution request is responsible for all financial obligations (any balance due) associated with that substitution.

Hotel Reservations and Cancellation Policies – Connections Housing is the official housing bureau for the RIMS ERM Conference 2024 hosted at the Hilton Boston Park Plaza Hotel.

You **must** register for the RIMS ERM Conference 2024 before reserving your hotel room within the RIMS block of discounted rooms. If you cancel your registration, your hotel reservation will also be canceled. **Limited to one room per registrant.**

Once you have completed your registration, you will have access to the hotel link to make your reservation. Through that website you can book, modify or cancel your hotel reservations at any time and receive updated information about the event. We look forward to seeing you!

These rooms are available at a reduced rate on a first-come, first-served basis until the block sells out, or until **October 18, 2024**.

Do not be a no-show! If you do not arrive on your scheduled date, the hotel will cancel your entire reservation and may not reinstate your reservation, even if you arrive the next day. You will be charged the penalty of the cost of one night's room and tax, regardless of whether or not the hotel reinstates your reservation.

The hotel cancellation policy will be strictly enforced. Please retain the cancellation number provided to you by Connections Housing or the hotel, as proof of cancellation will be required to dispute any credit card charges.



If you cancel or reduce your reservation less than 72 hours prior to arrival, hotel cancellation and early departure fees will apply.

Any inquiries, changes or cancellations should be directed to the Connections Housing Team (not the RIMS office) at RIMSERM@connectionshousing.com, or by calling +1(404) 378-6024.

A reservation will only be considered canceled with a cancellation number from Connections Housing or the hotel. Please do not contact RIMS offices for hotel reservations or cancellations.

Onsite Registration Policies and Procedure

Badge Reprint - A US \$100 non-refundable fee will be charged to replace a badge for any reason, including lost or stolen badge.

Badge Ethics, Counterfeiting & Theft - Only persons registered for this conference and wearing the proper badge will be admitted to education sessions, RIMS meal functions, and receptions. For security and safety, badges must be worn at all times.

Anyone found to be counterfeiting, copying or sharing conference name badges, or using a guest badge when s/he is not eligible for a guest badge, may be subject to sanctions up to and including removal from the conference and revocation of RIMS membership.

RIMS accepts American Express, VISA, MasterCard, or corporate checks payable in U.S. dollars drawn from a U.S. bank for payment of registration fees.

Please note: Onsite registration fees are non-refundable.

Registration materials will be released only to the individual whose name appears on the badge. Photo identification (driver's license or passport) or a credit card will be required. Business cards are not an acceptable form of identification. Badges are non-transferable.

Payment Instructions RIMS Federal Tax ID# 13-1860397

Online Registrations completed with credit card payment are processed immediately. RIMS accepts American Express, MasterCard, and Visa.

For registrations that require a request for invoicing, please register online at www.RIMS.org/ERMRegister. The option to be invoiced is available online.

Please note: Payment is due at the time of registration. Payments that are not received and/or post-marked by the registration deadlines will be subject to additional fees. RIMS is not responsible for delayed mail or incorrectly addressed correspondence.

Checks, ACH, and wire transfers are processed as soon as practicable after receipt by RIMS. Please note the following deadlines:

Checks payments must be received by November 11, 2024. Wire transfer and ACH payments must be received by November 13, 2024. After these deadlines, RIMS cannot guarantee that payments will be processed prior to the beginning of the Event, and you may be asked to provide a credit card for payment to receive badges onsite at the event.

All checks must be made payable in U.S. Dollars drawn from a U.S. Bank to: Risk and Insurance Management Society, Inc.

Check payments for regular mail:



RIMS, Risk & Insurance Management Society Inc ®
Mail Code: 7396
P.O. Box 7247
Philadelphia, PA 19170-7396

Bank Transfers - Remit ACH/Wire Payments To: (must reference invoice number to credit your open balance):

Bank transfers are payable only in U.S. dollars drawn from a U.S. bank. The registrant is responsible for all bank charges, including a US \$30 RIMS wire transfer fee, which must be added to the total amount transferred. RIMS is not responsible for any of the bank fees related to this wire transmittal. You must specify to your bank that **ALL BANK FEES MUST BE PREPAID BY YOU**, including currency exchange fees, all wire fees, bank transfer fees, etc., or your registration may not be paid in full after these charges are deducted from your payment and you will be required to remit the balance by credit card onsite before receiving badges.

Your bank must include your name, company name, and registration badge number with any ACH or wire transmittal. Without this information, we may not be able to properly credit your account.

Please contact Finance@RIMS.org for ACH/Wire transfer information.

RIMS is not responsible for delayed mail or incorrectly addressed correspondence. Please note: Registration is pending until full payment is received.

Sessions - Please register in advance for the sessions and special events that you wish to attend. Although sessions are on a first-come, first-served basis, completing your selections in advance helps RIMS assign each session a size-appropriate room to accommodate all interested participants.

Only individuals registered and badged may attend conference events. Attendees must have an appropriate badge to attend educational sessions, breakfasts, and luncheons. Individuals must be age 21+ to participate in the RIMS ERM Conference 2024 and attend all related events.

Use of Site Material - The contents of the Event website are protected against unauthorized use in the United States and other countries by copyright and other intellectual property laws. RIMS authorizes you to view and download a single copy of the material on this website solely for your personal, noncommercial use. You must retain all copyright and other proprietary notices contained in the original material on any copy you make of the site material. You may not sell or modify our site material or reproduce, display, publicly perform, distribute, or otherwise use the material in any way for any public or commercial purpose. The names, marks, and logos appearing on this website are, unless otherwise noted, trademarks owned by or licensed to RIMS. The use of these marks, except as provided in these terms and conditions, is prohibited. If you violate any of these terms, your permission to use the site material automatically terminates and you must immediately destroy any copies you have made of the material.